



The Reception is a very important part of any wedding, and should be as personal and individualized as the ceremony itself. It is a time for family and friends to celebrate together their happiness at the event.

We, at Clay Hill Farm, believe it is a time for the bride, the groom, and their families, to truly enjoy the day, free from any last minute Reception concerns. So, at Clay Hill Farm, we take as much time as is necessary to discuss your plans for the Reception ahead of time, so that on the day of the wedding, everything is orchestrated to run beautifully and the family is able to mingle and entertain.

We are able to offer this service from the simplest of cocktail and hors d'oeuvre Receptions, to the most elaborate of gourmet sit-down feasts. Our professional wedding consultants are trained to handle any and all of your Reception questions and concerns, and our chef is available to create a special menu, if necessary, for the *wedding of your dreams*.

Every wedding at Clay Hill Farm is exclusive. We guarantee privacy. All eleven acres of our elegant grounds are for you and your guests to enjoy during the Reception. Receptions at Clay Hill Farm are five hours in length. On-site ceremony options are also available.

There are no hidden costs at Clay Hill Farm, we do not believe in surprises. Our facility charge is \$500 for a daytime Reception and \$1,000 in the evening. This facility charge includes; valet service, professional coordination from the first tour through the event, set-up of the interior, private use of the grounds, all restaurant amenities and floral accents.

To reserve a date at Clay Hill Farm, a \$750 non-refundable retainer will be due within one week of a verbal commitment to a date. Another \$750 non-refundable retainer will be due 6 months prior to the event. For evening events, a non-refundable retainer of \$2000 is due within one week of a verbal date commitment. A second non-refundable retainer in the amount of \$2000 will be due 6 months prior to the event. Once all the Reception details are in place our wedding consultants will create a written estimate for you outlining event details and costs. Fifty percent (50%) of this estimate will be due 90 days before the wedding. As with all retainers, the estimate payment is non-refundable. All monies received will be deducted from the final bill due at the end of the Reception.

A final statement of the number of guests, and the breakdown of meals if a choice menu, is due by noon on the Friday before the week of your wedding. (Seven to nine days before your event). Your final bill will reflect this number unless it increases. Should you not inform us of any changes in the head count by the Monday morning before your event, your bill will reflect the most recent head count given to our consultant. *If you have a dinner menu with meal choices and do not inform us of meal breakdowns by 9 am on the Monday before the event, an additional \$3 per person will be added to your final bill.*

All prices are based on CASH / CHECK and are non-refundable. All prices are subject to change.

CLAY HILL FARM • YORK, MAINE

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