



**Clay Hill Farm's
Second Annual FALL ECO-FEST
Monday, October 11th 2010
11-3 PM**

APPLICATION FOR VENDOR SPACE AND EVENT SPONSORSHIP

Thank you for your interest in our festival.

Clay Hill Farm's Fall Eco-Fest is a family fair celebrating local artisans, food, music and resources in all shades of green.

Business Name: _____

Contact Name: _____

Business Address _____ **State:** _____ **Zip** _____

E-mail address: _____ **Phone number:** _____

Description of Product/Service: _____

How does your company/product fit-in with green ? _____

Event Space (8-foot):

Artisans, Businesses & Product Vendors: # _____ @ \$40 = _____

6-foot table rental: # _____ @ \$12 = _____

Location Preference*: Under the tent _____ On the lawn _____

*While we will try to honor all preferences, space reservations will be assigned on a first-come basis. Corporate & Event sponsors will be guaranteed placement preferences.

Sponsorships:

Corporate Sponsor: # _____ @ \$100 = _____

1. Logo on all event promotional materials, i.e., newspaper ads, flyers & posters
2. Company web-link in event e-blasts (25,000 names)
3. Premiere placement at the event, in the tent or on the lawn
4. Sponsorship listing in press release
5. Sponsorship mentions on Facebook & Twitter & Clay Hill's social media sites
6. A Scavenger Hunt destination, driving traffic to your space.
(Vendor/business to provide acquired token; business card, flyer, product, signature item, etc., for the Clay Hill Farm Scavenger Hunt)
7. Sponsorship listing & weblink on Clay Hill Farm's website

Event Sponsor: # _____ @ \$50 = _____

1. Sponsorship listing on all event promotional materials, i.e., newspaper ads, flyers & posters
2. Sponsorship listing in all event e-blasts (20,000 names)
3. Preferred placement at the event, in the tent or on the lawn

Total Amount Enclosed: \$ _____

Participant Instructions:

1. All event participants are responsible for the disposal of any waste associated with their space. This is a carry-in, carry-out event.
2. Participants may set-up starting at 8:30 am and must be set-up by 10:30 am. Event volunteers will be on-hand to help with parking, etc.
3. ELECTRICITY is NOT provided, nor available, in the event space

4. **TABLES ARE NOT PROVIDED** with the event space. Six-foot tables are available to rent, with advance notice, for an additional \$12.
5. Confirmed space reservations will follow completed application and appropriate payment
6. This event is **RAIN** or **SHINE**. Space fees will not be refunded due to weather. No rain date is scheduled.
7. Vendors are encouraged to stay with their booths
8. Vendors must be set-up by 10:30 am and stay until 3pm
9. Space is assigned on a first-come, first-assigned basis. Event sponsors will receive prime placement as part of their sponsorship. Each vendor category has a limited number of space allocations. If a particular category is over subscribed, Clay Hill Farm will consider early applications first.
10. Vehicles are not allowed on Clay Hill's front lawn. If your vehicle is necessary for your vendor space, let us know. We will work on making arrangements.
11. Clay Hill Farm is not responsible for any loss or damage to vendor goods as a result of this event.
12. Participants selling edibles or offering edible samples must be licensed and insured.

Thanks so much for joining Clay Hill Farm in a collective effort to raise environmental awareness.

- I have read and accept the above terms & conditions.
(Please check box to complete application.)

Please e-mail space reservations to clayhillgreen@gmail.com. Completed application with payment must be received within 7 days of e-mail commitment to ensure space.

Please make checks out to Clay Hill Farm and mail with completed application to:
Clay Hill Farm
P.O. Box 720
Cape Neddick, ME 03902

Signature of responsible party: _____

Please print above name: _____

Date: _____

Clay Hill Farm ~ 220 Clay Hill Road Cape Neddick/York, ME
www.clayhillfarm.com
Event Contact: Jennifer Lewis-McShera: (207) 252-1444